



RESORT GROUP EMPLOYEE HOUSING ROOMMATE REQUEST & ARRIVAL FORM

STEP 1: RECEIVE A JOB OFFER, ADVISE YOUR SUPERVISOR TO NOTIFY PAYROLL YOU NEED HOUSING.

STEP 2: LIST YOUR ARRIVAL DATE & REQUESTED ROOMMATES:

**ROOM TYPE: 2 BEDROOM. 2 TWINS IN EACH BEDROOM. OCCUPANCY: 4.
RATE: \$330.00 PER MONTH (standard job offer deal, all H2B's payrate @ \$11.25 per hour).**

First Name _____ Last Name _____

e-mail _____ Phone Number _____

Supervisor _____ Job Title _____

** Arrival Date _____ Sex _____ Age _____

**We realize that this date is an "estimate". If something should change, please inform Resort Group, HR at: work@resortgroup.com

Your deposit will ensure you a spot in employee housing, but will not be held indefinitely, in event your fail to arrive by December 23rd, any held bed may be lost and deposit arranged to be refunded (less the \$50.00 retained Admin & Cleaning).

Security Deposit of \$400.00 is due at move-in, payable to: SSRC. "SSRC" is Steamboat Ski and Resort Corporation, they are the owners & operators of this housing, you must abide by their housing rules and regulations (see housing packet).

VERY IMPORTANT:

Rent amounts from DEC 15 – APRIL 8th. Rent due directly to SSRC each month's rent due at the first of the month.

If you should end your employment with Resort Group, or any Resort Group company, all remaining rents for the lease term may be deducted from your final paycheck, at the un-subsidized rate of \$330 per month and/or you may be required to depart the housing the first of the month following your separation from employment.

STEP 3: LIST YOUR ROOMMATE REQUESTS:

1st Roommate request _____ (share bedroom)

2nd Roommate request _____ (share condo)

3rd Roommate request _____ (share condo)

SSRC will assign roommates in accordance with your requests. Any employee who does not submit a request will have their roommate assigned (same gender) for you.

** Roommates will not be guaranteed. If you fail to list a complete list of 3 roommates, or if those same individuals do not list the you, and the same corresponding 2nd & 3rd roommates, roommates will be assigned by Resort Group and/or Steamboat Ski & Resort Corporation (the landlords).

NOTES:

Please indicate any information that you feel would be helpful for SSRC to know, when assigning roommates, or other information:

E-mail this form: work@resortgroup.com

~or~ Fax to: (970)879-1083